

**Perry Township  
Resolution # 5-8-08  
Requirements for Filing Complaints**

WHEREAS, complaints are received concerning various issues in Perry Township, Lawrence County, and said complaints often require investigation, citations, and court time for the Perry Township Supervisors, the code enforcement officials, and/or the Perry Township Sewage Enforcement Officer, that often result in the use of township funds; and

WHEREAS, the Perry Township Board of Supervisors do recognize the need to receive as much information concerning said complaints in order to justify the expense of such investigation, citations, and court time; and

WHEREAS, the person filing the complaint might be required to testify at a court hearing; and

WHEREAS, the Perry Township Board of Supervisors acknowledge that there are certain complaints that shall be received that will require immediate action thus not allotting enough time for a written complaint to be filed, due to the complaint being in regard to issues that are not on-going, such as burning violations, etc. and that are only apparent for a short time. For those complaints, it will be at the discretion of the Perry Township Board of Supervisors if a prior written complaint will be required. For non-written complaints, a complaint form shall be completed by the responding Supervisor(s) as soon as possible.

WHEREAS, the use of a Sewage Enforcement Officer is required for certain complaints, and whereas there is a fee charged to the township for this officer to respond, the Perry Township Board of Supervisors do hereby set a deposit fee of \$50.00 to be paid for each Sewage Enforcement complaint filed with the township. In the event that the complaint is warranted, the \$50.00 deposit shall be refunded. However, if the complaint is not warranted, the deposit fee shall not be returned in order for the township to offset the expense for the investigation.

THEREFORE, be it resolved that the Perry Township Board of Supervisors do hereby make it necessary for any person wishing to file a complaint regarding a situation in Perry Township, Lawrence County, that warrants investigation and action by the Perry Township Board of Supervisors, the Code Enforcement Officer, and/or the Sewage Enforcement Officer, shall provide the following written information on all complaints and the required \$50.00 deposit for sewage complaints, to the Perry Township Board of Supervisors on the township designated form to be received from the township office:

1. The date the complaint is being filed.
2. The nature of the complaint.
3. The location and name of the property owner, etc, that the complaint is being filed against.
4. The name, address, and phone number of the person filing the complaint.
5. The complaint **must** be signed by the person filing the complaint.

This Resolution is Enacted and Ordained and shall be come effective May 8, 2008.

The adoption of this Resolution # 5-8-08 does hereby repeal the Resolution 4-11-02-1, Amendment 12-9-04-4.

Date: May 8, 2008